



**St Joseph's
College**
TOOWOOMBA

Eligibility Guidelines

for Participation in

Extra-Curricular Activities

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Purpose

Student participation in extra-curricular activities is an important part of the holistic learning that takes place at St Joseph's College. At the same time, participation in these experiences is a privilege. In order to be eligible to represent the College in this broad range of activities, it is important that students are living out College values in everyday school life. The criteria listed below are achievable by all students, provided they consistently make positive, safe and learning-focussed choices that enact The Joey's Way.

Extra-Curricular Activities

The following provides a non-exhaustive list of extra-curricular activities available to students:

Sporting	Cultural	Mission/Religion	Academic
Any sport representing St Joseph's College, including training for that sport.	Any cultural activity representing St Joseph's College, including rehearsal.	Yr 12 Inauguration Ball	Work Experience, School-based apprenticeships and TAFE
Any representative sport requiring College endorsement.		Yr 12 Valedictory Dinner	
		Yr 12 Celebration Excursion	Excursions / Incursions
		Any mission activity representing St Joseph's College.	Experiences that do not contribute to the assessable elements of a chosen learning program.

Eligibility to Participate in Extra-Curricular Activities

In order to be eligible to participate in the extra-curricular activities listed above students must be in the GREEN or YELLOW zones across all the following five areas.

	Attendance	Behaviour	Uniform	Academic	Financial
Eligible for Extra-curricular Activities	95% yearly attendance or higher	Fewer than 3 Ignatius Room referrals No suspensions	Fewer than 3 uniform infringements	All assessment, checkpoints and classwork completed to a satisfactory standard.	Family up to date with fee agreement.
	85%-95% yearly attendance	3 Ignatius Room referrals No suspensions	3 uniform infringements	Not yet up to date with assessment, homework, checkpoints, draft or classwork, but there is an agreed plan in place with the relevant teacher.	
Ineligible for Extra-curricular or	75%-85% yearly attendance	More than 3 Ignatius Room referrals OR	More than 3 uniform infringements	Not up to date with assessment, homework, checkpoints, draft or classwork in one subject	Family not up to date with fee agreement.



Emerging pattern of non-attendance at ALDs	Any unresolved IR referral	or certificate course or SBA.	
	OR		
	Any suspension		
Less than 75% yearly attendance	More than 5 Ignatius Room referrals	More than 5 uniform infringements	Not up to date with assessment, homework, checkpoints, draft or classwork in multiple subjects, or certificate courses or SBA.
or	OR		
Established pattern of non-attendance at ALDs	Any suspension		

Please also note the following regarding extra-curricular eligibility:

- i. All decisions about a student's extra-curricular eligibility are at the discretion of the College Principal. In exceptional circumstances, the College Principal may re-instate a student's eligibility even if they have not met the criteria.
- ii. The timely payment of College fees is of high importance to facilitate the ongoing delivery of high-quality education to our students. Our expectation of families at the College are:
 - Fees are paid in full after the account is received, or;
 - A payment arrangement is made for regular Direct Debits to the College so that all fees are paid over an agreed period of time, or;
 - In cases of financial hardship, parents/caregivers arrange a confidential meeting with the Business Manager to discuss a payment plan for the fees.
- iii. All account balance checks are to be performed by the College Business Manager or Principal. The coach or organiser will be notified if there are any students who are ineligible, however, under no circumstances will the coach or organiser discuss this with the students. The College Business Manager or Principal will liaise directly with the family. It is the responsibility of the parent or guardian to discuss this issue with their child.
- iv. Before deciding on a student's eligibility on the grounds of attendance, school staff will always examine attendance data, looking specifically for:
 - Whether a medical certificate has been provided
 - Any explanation provided for the absences. Please note that absences which arise from circumstances of the student's or parent's/carer's own choosing (e.g. family holidays or non-school sporting events) may impact eligibility.
 - Patterns of non-attendance
 - Any other information provided by the student's family.



v. Alternative Learning Days are school days where students will undertake a variety of learning opportunities outside their classroom curriculum. These days play an essential role in building the culture of the College, and in the holistic learning of our students. They include but are not limited to:

- Feast days and celebrations
- Camps
- Retreats
- Swimming, Athletics and Cross-Country Carnivals

Re-establishing Eligibility to Participate in Extra-Curricular Activities

The College acknowledges that all people, especially young people, sometimes make mistakes. It is essential that students have clear paths to re-establishing their extra-curricular eligibility. The following table details the requirements for students to re-establish their extra-curricular eligibility.

Category	Concern	Implication on Extra-curricular Eligibility
Attendance	Below 85% attendance without medical certificate	Ineligible until attendance rate improves to 85%.
	Pattern of non-attendance at ALDs	Attendance at Alternative Learning Days
Behaviour	Any unresolved Ignatius Room referral	Ineligible until referral is resolved.
	3 Ignatius Room Referrals in a term	Ineligible until plan developed by student and JW Teacher
	5 Ignatius Room Referrals in a term	Ineligible until plan developed by student, parent and House Leader.
	7 Ignatius Room Referrals in a term	Ineligible until plan developed by student, parent and Assistant Principal.
	Suspension from school	Student ineligible for 1 week per day suspended.
Uniform	3 uniform infringements in a term	Ineligible until litter duty completed
	4 uniform infringements in a term	Ineligible until 10 successful days completion of UMP
	5 uniform infringements in a term	Ineligible until 25 successful days completion of UMP+
	6 uniform infringements in a term	Subject to conditions set out by Assistant Principal
	7 uniform infringements in a term	Subject to conditions set out by Principal
Academic	Outstanding assessment item, checkpoint or homework	Ineligible until item completed
Financial	Family not up to date with fee commitment	Ineligible until agreement is reached.

